



Remote Controlled Aircraft Permit Instructions

The use of remote controlled aircraft is regulated within State Parks by WAC 352-32-130 (5) and the Seashore Conservation Area by WAC 352-37-170 (3) which allow for the flying of remote controlled aircraft with written permission of the Director, or designee. Remote controlled aircraft, also known as unmanned aircraft systems (UAS), may be permitted on a single occurrence or limited duration basis with written permission from the Director, or designee. The request may be for recreational or commercial purposes and permittees are required to comply with all State and Federal rules and regulations. Persons desiring to utilize a remote controlled aircraft in commercial or educational filming/still photography must obtain a commercial filming/still photography permit in addition to the Remote Control Aircraft permit. For adequate processing time, permit applications must be submitted 60 days in advance of the proposed activity to allow for staff review, agency coordination, and to comply with State Environmental Policy Act (SEPA) review requirements. The 60-day application filing requirement may be waived in extenuating circumstances.

Examples

- Educational
- Hobby/Recreation
- Personal Photography
- Geotechnical Evaluation
- Aerial Survey
- Aerial Inspections

Regulations

WAC 352-32-130 and WAC 352-37-170 permit requirements apply in instances where an individual pilots a remote controlled aircraft from within State Parks’ property (i.e., the pilot, him or herself is on State Parks Property) or where a remote controlled aircraft takes off or lands on State Parks property.

The use of remote controlled aircraft is also regulated by the Federal Government. The two most relevant rules are Title 14 of the Code of Federal Regulation (14 CFR) Part 107 and Public Law 112-95, Section 336 *Special Rules for Model Aircraft*.

FAA Requirements

FAA Requirements	Fly for Fun	Fly for Work
Pilot Requirements	No pilot requirements	Must have Remote Pilot Airman Certificate Must be 16 years old
		Must pass TSA vetting
Aircraft Requirements	Must be registered if over 0.55 lbs.	Must be less than 55 lbs. Must be registered if over 0.55 lbs. (online) Must undergo pre-flight check to ensure UAS is in condition for safe operation
Location Requirements	5 miles from airports without prior notification to airport and air traffic control	Class G airspace*



Remote Controlled Aircraft Permit Instructions

Operating Rules	Must ALWAYS yield right of way to manned aircraft Must keep the aircraft in sight (visual line-of-sight) UAS must be under 55 lbs. Must follow community-based safety guidelines	Must keep the aircraft in sight (visual line-of-sight)* Must fly under 400 feet* Must fly during the day* Must fly at or below 100 mph* Must yield right of way to manned aircraft* Must NOT fly over people* Must NOT fly from a moving vehicle*
Example Applications	Educational or recreational flying only	Flying for commercial use (e.g. providing aerial surveying or photography services) Flying incidental to a business (e.g. doing roof inspections or real estate photography)
Legal or Regulatory Basis	Public Law 112-95, Section 336 – Special Rule for Model Aircraft FAA Interpretation of the Special Rule for Model Aircraft	Title 14 of the Code of Federal Regulation (14 CFR) Part 107

You can learn more by visiting the FAA website - https://www.faa.gov/uas/getting_started/

Definitions

- Applicant – An individual or organization who desires to fly a remote controlled aircraft within State Parks for purposes other than commercial or educational filming/still photography.
- Remote Controlled Aircraft – Unmanned aircraft systems (UAS), including those commonly known as “drones” that fly by using internal combustion, electric motors, elastic tubing, or gravity/wind for propulsion. The flight is controlled by a person on the ground using a hand held radio control transmitter.
- Hobby/Recreational Purpose – Hobby or recreational flying (i.e. flying for fun).
- Commercial Purpose – Flying for non-recreational purposes; as part of or related to commercial activities (i.e. flying for work/business).
- Film and filming – To capture a movie image magnetically or digitally.
- Still photography – To capture a single (non-movie) image with film, magnetic, or digital media to include portraits and scenic photography.
- Permittee – An individual or organization approved by Washington State Parks and Recreation Commission to fly a remote controlled aircraft within State Parks.

Applying for a Permit

Applications may be obtained on the State Park website or by contacting a park, Region office, or the Headquarters Information Center.

- Any State Park (see State Park Contact List)
- Region Offices:
 - Eastern Region – (509) 665-4319
 - Northwest Region – (360) 755-9231
 - Southwest Region – (360) 725-9770
- State Parks Headquarters Information Center – (360) 902-8500

Application Requirements

Applicants must provide the following information to ensure compliance with Federal regulations:

- Identify if request is for hobby/recreational or commercial purposes.
- Provide weight of aircraft.



Remote Controlled Aircraft Permit Instructions

- If request is for aircraft over 0.55 lbs., include proof of Federal Aviation Administration (FAA) registration.
- If request is for work/business, include proof of remote pilot airman certification or certificate of waiver per 14 CFR part 107.
- Provide description of flight location and flight plan including, location of pilot, take off/landing location(s), elevation, time of day, and maximum speed. Providing a map that shows the flight plan is preferred.
- Acknowledge compliance with community-based safety guidelines for hobby/recreational use and FAA operation rules for commercial use.

Applicants must provide proof of liability insurance that specifically provides coverage for the type and nature of the drone or remote controlled aircraft flight and list the Washington State Parks and Recreation Commission as “ADDITIONALLY INSURED” for a minimum of \$1,000,000 for the period of the requested activity:

Washington State Parks and Recreation Commission
 1111 Israel Rd. SW
 Olympia, WA 98504-2650

The application is to be returned to the Area Manager for the park of interest along with the permit fee, see fee schedule below. Additional fees may be assessed based on additional impacts to the park, public, and environmental reviews based upon Area Manager’s review and consultation with the Region Manager and/or Assistant Region Manager. Additional fees will be assessed at the time of the approval and must be paid in full to the Area Manager before activity commences.

Application Fees (Non-Refundable)	
Special Activity	\$45
Film/Photography	\$100
Remote Controlled Aircraft	\$25
Additional Fees	
A Discover Pass is required for all vehicles unless they are registered as an overnight occupant, www.discoverpass.wa.gov .	
Staff Costs	\$32 / hour – Park Ranger \$22 / hour – Park Staff, Non-Ranger <i>Fee For actual staff time required for the activity</i>
Day Use Activity Fee	Fee is based upon a tiered rate of \$32.75 for every 25 people \$32.75 - 25 people or less \$65.50 - 26 to 50 people \$98.25 - 51 to 75 people \$131 - 76 to 100 people, etc.



Remote Controlled Aircraft Permit Instructions

Vendor Fee	\$50 / vendor – Vendors are required to submit completed Temporary Vendor Permit, proof of insurance, and fee to the Event Coordinator in charge of the activity.		
Site Location Fees (Film/Photography)			
Still & Video Photography	1-2 paid permittee staff 1-2 vehicles	No site location fee required for still or video photography when impact is limited to no more than 2 paid staff.	
Still & Video Photography & Commercials	<u>\$200/Day</u> 1-8 paid permittee staff and less than 3 vehicles	<u>\$250/Day</u> 9-20 paid permittee staff and no more than 8 vehicles	<u>\$350/Day</u> Over 20 paid permittee staff or over 8 vehicles
TV Movie/Episode, Specialty Productions, Feature Films	<u>\$300/Day</u> 1-20 paid permittee staff and less than 5 vehicles	<u>\$350/Day</u> 21-30 paid permittee staff and no more than 20 vehicles	<u>\$700/Day</u> Over 30 paid permittee staff or over 20 vehicles
Base environmental review fee is included in application fees. Additional environmental and staff reviews may be assessed.			
Environmental/SEPA	\$32.86 / hour	Natural Resources	\$43.79 / hour
Archaeological	\$41.70 / hour	Historic Preservation	\$48.33 / hour
Impact Fees			
<p>High Impact Fees may be negotiated depending on degree of disruption of normal park use and activities. Establishment of high impact fees will be done in consultation with the Region Manager, Environmental program, and/or Business Development program. Examples of conditions where additional fees may be assessed;</p> <ul style="list-style-type: none"> • Loss of revenue to park • Impact on park staff • Impact on park operating costs • Facility use charges • Potential damage to park resources (may require bond or damage deposit) • Exclusive use of an area • Events exceeding 300 participants. • Archaeological impacts 			

Application Review & Approval

All applications require agency staff review and approval by the Operations Manager, Director's designee.

- Area Manager will conduct initial review of the completed application within 10 days.
- Region Manager or their Designee will review the completed application.
- Operations Manager review and approval are required for all permit applications. They will review the application and approve/deny within 5 days of receipt. Applicant will be notified of any review that extends the process beyond 5 days.



Remote Controlled Aircraft Permit Instructions

The use of scans (email), faxes, and express mail services are permitted. To ensure a successful completion of the application, it is important for the applicant to stay in close telephone and/or e-mail contact with the Area Manager or designated staff.

The Area Manager will be responsible to provide the applicant with approved permit or notification of denial. The Area Manager is also responsible to monitor and ensure compliance with the terms, conditions, rules, and restrictions.

No flying of remote controlled aircraft may take place without written approval from the Operations Manager, Washington State Parks.

Applicants may be required to obtain additional permits depending on the location and activities. It is the permittees responsibility to be aware of what additional permits are required.